

August 16, 1994

Introduced By:

RON SIMS
CHRISTOPHER VANCE

ew

Proposed No.:

94 - 532

MOTION NO. 9391

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A MOTION confirming the Executive's appointment of
Arnita F. Benson to the King County Affirmative Action
Advisory Committee.

BE IT MOVED by the Council of King County:

The county executive's appointment of Arnita F. Benson to the King County
Affirmative Action Advisory Committee, term to expire on September 30, 1996, is hereby
confirmed.

PASSED by a vote of 13 to 0 this 3rd day of October, 1994.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Kent Pullen
Chair

ATTEST:

Gerald A. Peterson
Clerk of the Council

Attachments: Application
Financial Disclosure Statement

APPLICATION INFORMATION FOR
KING COUNTY BOARD AND COMMISSION APPOINTMENTS
(PLEASE ATTACH RESUME IF AVAILABLE)

August 9, 1994
(Date)

9391

Board/Commission -- for which you are applying: King County Affirmative Action Advisory Cor

Name Arnita F. Benson Phone (206) 723-2112 (206) 725-2100
(Home) (Work)
Business Address 3800 S Myrtle St., Ste. A Home Address * 9240 39th Avenue S
Seattle, WA 98118 Seattle, WA 98118

(Please indicate preferred mailing address with an asterisk (*)).

King County Council District 37

Education Bourne Senior High/ Mass., Tacoma Community College, 1984, AA-Business
(name of high school, college/university, year graduated, degree)

Professional Licenses Held (if applicable to specific board/commission) N/A

Present Employment Junior Helpers Youth Program Coordinator 2/93
(Job Title) (Date of Employment)
Operational Emergency Center
(Employer)

Employment Specialist, Washington Refugee Resettlement
(Previous Employment/Experience)

Senior Employment Supervisor, Kelly Temporary Services

Memberships on any city and/or county N/A
boards, commissions, or committees and
dates of term:

AFFIRMATIVE ACTION PROGRAM
AND PERSONAL INFORMATION

The Executive seeks a diverse representation on boards/
commissions. Information in this section will assist in
achieving this goal and is voluntary on your part.

Asian Hispanic White
 African American Native American Other
Year of Birth 1956 Sex (F) (M) Handicap (Y/N)

How did you learn of this opportunity? I received an appointment letter in the mail.

Please return completed form to:

Joan Yoshitomi
King County Executive Office
King County Courthouse
516 Third Avenue, Room 400
Seattle, WA 98104-3271

ARNITA F. BENSON
9240 39TH AVENUE SOUTH
SEATTLE, WASHINGTON 98118
TELEPHONE: (206) 723-2112

OBJECTIVE: Seeking a professional position in a Human Resource Department with emphasis on diverse employee development.

EDUCATION:

AA DEGREE - BUSINESS MANAGEMENT/MARKETING
Tacoma Community College
1982-1984 (Dean's List)

ADVANCED COURSEWORK: Business Relations, Business English, Business Principals, Business Math, Values Clarification, Humanities, Civilization, Accounting, Career and Life Planning, Marketing, Advertising, Creative Sales, Promotion and Communication.

WORK HISTORY:

OPERATIONAL EMERGENCY CENTER
3800 SOUTH MYRTLE, SUITE A
SEATTLE, WASHINGTON 98118
2/93 - PRESENT

TITLE: Junior Helpers Program Coordinator

RESPONSIBILITIES: Develop and maintain current employer contacts and referrals to develop jobs for youth. Monitor job sites for safety and appropriateness. Develop and maintain a working relationship with existing professional and trade organizations. Coordinate tours for youth to visit businesses representing trade and professional careers. Develop recreational opportunities for low-income, at-risk youth in Central and Southeast Seattle. Speak to community, civic, professional and trade groups as needed to recruit participants. Recruit and screen volunteers to mentor youth. Conduct job readiness and career awareness workshops. Provide an ongoing evaluation to determine program effectiveness. Make monthly reports of activities to the Executive Director. Recommend updates as needed to the Executive Director on curriculum. Maintain activity reports on city generated forms to ensure program is in compliance.

Arnita F. Benson

WASHINGTON REFUGEE RESETTLEMENT
464 12TH AVENUE, SUITE 220
SEATTLE, WASHINGTON 98122
1/94 - 3/94

TITLE: Employment Specialist

RESPONSIBILITIES: Provide orientation regarding the world of work in the U.S. and address the importance of early employment to all employable newly arrived refugees. Assessment of employment skills with consideration of equivalence to those of their country vs. the U.S. Provide classroom instruction to refugees with emphasis on job readiness, job search, job interview and job retention. Contact potential employers to develop job opportunities. Present and advocate employment projects to sponsors, communities and churches. Coordinate with case managers of WRR/CWS and LIRS. Keep detailed records of refugees progress and report to DSHS. Prepare Track 2 forms for reimbursements to refugee from the Department of Refugee Assistance in Olympia.

KELLY TEMPORARY SERVICES
999 THIRD AVENUE, SUITE 2580
FIRST INTERSTATE BUILDING
SEATTLE, WASHINGTON
5/90 - 1/93

TITLE: Senior Employment Supervisor

RESPONSIBILITIES: Placement Supervisor for over 400 employees ranging in career fields from Technical, Professional, Clerical and Laborer positions. Developed and maintain current employer contracts and referrals to develop jobs at companies such as Boeing, Eldec Corp., Microsoft, Nintendo, IBM, CASU, US West, US Postal Service, FAA, Army Corp. of Engineers, Furon Aerospace and other leaders in specialized fields. Responsible for diversity outreach and recruitment. Participating in local job fairs and setting up at local unemployment offices. Also, responsible for coordinating staff sensitivity training. Interviewed, evaluated, trained, counseled and authorized to hire and fire. Maintained client and customer files on a complex, customized, automated system. Documented upgrades, changes, work performances and activities related to contract. Monitored job-sites for safety and appropriateness. Attended Service School once a year at Corporate offices in Michigan.

TAMRA AND ASSOCIATES
3045 78TH AVENUE SE
MERCER ISLAND, WASHINGTON
1/89 - 5/90

TITLE: Salon Coordinator

RESPONSIBILITIES: In charge of employee and client scheduling. Coordinated monthly and seasonal promos. Order products from vendors. Personnel time keeping, bookkeeping and daily bank deposits. Maintained and updated computerized clients history files.

SANDS WEST INCORPORATED
7509 15TH AVENUE NW
SEATTLE, WASHINGTON
10/86 - 12/87

TITLE: Personnel Manager

RESPONSIBILITIES: Responsible for all personnel functions, including hiring, counseling and employee development. Direct supervision of 40 employees in an extremely high stress environment. In charge of customer complaints, employee/customer relations and plant operations.

YMCA - UNIVERSITY BRANCH
4057 ROOSEVELT WAY NE
SEATTLE, WASHINGTON 98104
1/86 - 11/86

TITLE: Employment Program Assistant

RESPONSIBILITIES: Assisted displaced women in transitional housing from Purdy Treatment Center in the Helen B. Ratcliff Work Release facility. Preparation and job search techniques. Also performed skill assessment evaluations.

FANNIES BEAUTY BOUTIQUE
2216 SOUTH JACKSON STREET
SEATTLE, WASHINGTON
2/85 - 01/86

TITLE: Manager/Buyer

RESPONSIBILITIES: Scheduling of employees and setting appointments for clients. Coordinated holiday seasonal promos and fashions shows. Responsible for buying merchandise at the Trade Center. Ordered supplies from vendors. Duties also to include credit approval and collections; receipts, credit banking, payroll, bookkeeping and customer service.

THE BON MARCHE
SOUTHCENTER MALL
SEATTLE, WASHINGTON
7/84 - 2/85

TITLE: Customer Service Representative

RESPONSIBILITIES: Credit approvals and collections, maintained payment information on database and answered customer inquiries.

REFERENCES AVAILABLE UPON REQUEST



King County Board of Ethics
King County Administration Building
500 Fourth Avenue Room 553
Seattle, Washington 98104
206-296-1586

**KING COUNTY
FINANCIAL DISCLOSURE STATEMENT**

All Board and Commission Members

In accordance with Section 3.04.050 of the King County Code, all King County board and commission members are required to complete a financial disclosure statement within ten (10) days of appointment and by April 15 of each year.

For reporting purposes, "immediate family" includes spouse, dependent children, and other dependent relatives residing in the employee's household. "Person" designates any individual, partnership, association, corporation, firm, institution, or other entity, whether or not operated for profit.

**Type or print all information and sign this form on page three.
Use additional sheets if necessary.**

**Return to the Director, Community Relations
King County Executive Office
400 King County Courthouse
516 Third Avenue
Seattle, WA 98104**

DATE: August 9, 1994

NAME: Arnita F. Benson

ADDRESS: 9240 39th Avenue Seattle, WA 98118

BOARD OR COMMISSION: King County Affirmative Action Advisory Committee

A. List all sources of income over \$1500.00 (include salary, retirement, and dividend income):

Source of Income	Type of Business	Address
Salary	Non-Profit	3800 S Myrtle St., Ste A



B. Do you have a direct financial interest in any mutual fund or other "person" or enterprise in excess of \$1500.00 (insurance issued either to yourself or your spouse, accounts in banks, savings and loan associations or credit unions are not considered financial interest; however, municipal bonds, trusts, and stocks and all other types of financial interest are included)?

YES

NO

If you answered yes, please list:

Mutual Fund or Enterprise	Type of Business	Address

C. List any office, directorship, or trusteeship in any "person" or other governmental entity which does business in King County and which is held by you or members of your immediate family: N/A

Name/Relationship	Type of Business	Position Held

D. List by legal description or popular address all real property owned by you or a member of your immediate family in King County. Include options to buy if the property is valued in excess of \$1500.00.

Address	Name of Owner	Relationship to Employee
9240 39th Ave. S	Sara Rowen	Not Related

E. List all real property located in King County and divested by you or a member of your immediate family during the reporting year and valued in excess of \$1500.00: N/A

Address	Name of Owner	Amount Divested

F. This section is only to be completed by attorneys who practiced before state and local regulatory agencies within the preceding twelve-month period:

- List the name of the "person of which you are a member, partner, or employee:

- List the name(s) of the agencies that you practice before:

- List the amount of gross compensation in excess of \$1500.00 received by the "person" and attorney respectively as a result of your practice before such agencies in the past twelve months:

ATTESTATION

I, Arnita F. Benson, certify under penalty of perjury that this statement is true, accurate, and complete.

Arnita F. Benson
Signature

Signed this 8th day of August, 1994.